

# CHARLESTON

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SCHOOL OF LAW

## REGISTRATION FORM FOR ACADEMIC CREDIT AS A FACULTY RESEARCH ASSISTANT COURSE 995 (1 CREDIT HOUR)

Students may earn academic credit as Research Assistants (RA) for full-time faculty members at the Charleston School of Law upon selection by a faculty member and subject to certain requirements listed below:

- **Course Requirements.**
  - RAs will perform legal research and writing, without pay, under the faculty sponsor's active supervision.
  - RAs are expected to produce substantive work, which the faculty sponsor reviews, assesses, and provides feedback to the RA.
  - RAs must keep time records and log at least 50 hours of work. These records must be submitted to the sponsoring faculty member who will then keep them on file.
  - RAs must meet with a librarian to discuss legal research; the librarian must sign the Librarian Meeting Confirmation Form which should be included with the Grade Submission Form from the faculty sponsor.
- **Other Information:**
  - Students may only use 4 credits from the course towards the required number of credits for graduation.

By signing below, the student and the sponsoring faculty member are confirming that they understand the requirements of the course.

Semester: Fall ☐ Spring ☐ Summer ☐ Year \_\_\_\_\_

Student: \_\_\_\_\_ ID #: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervising Faculty Member: \_\_\_\_\_

Faculty Member's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN TO THE OFFICE OF THE REGISTRAR  
BEFORE THE END OF THE ADD/DROP PERIOD.**

REGISTRAR'S OFFICE USE ONLY		
Received: _____	By: _____	Processed: _____