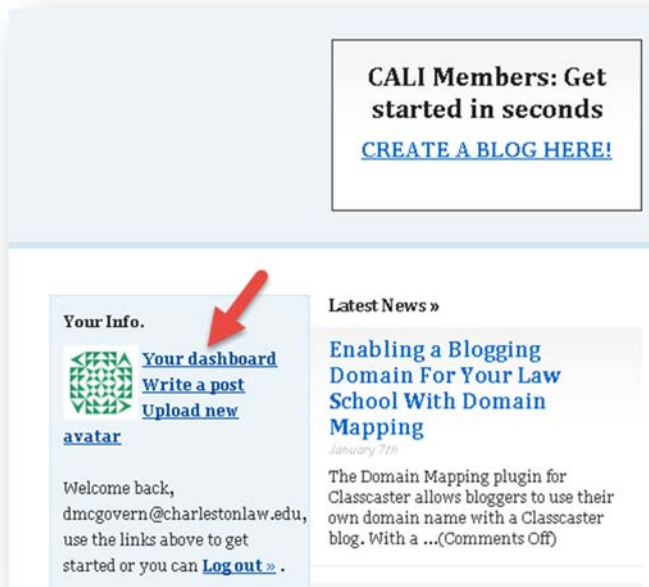


## How to Post Podcasts on Your CALI Classcaster Blog

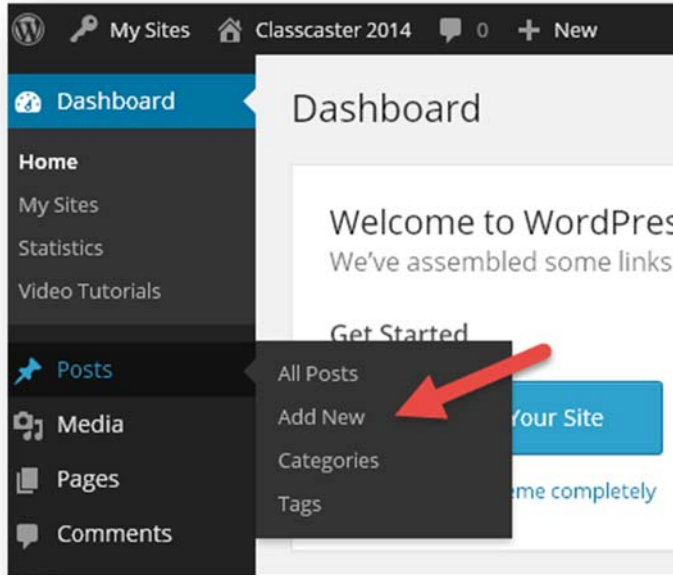
1. Go to <http://classcaster.net>
2. Scroll down and log in.



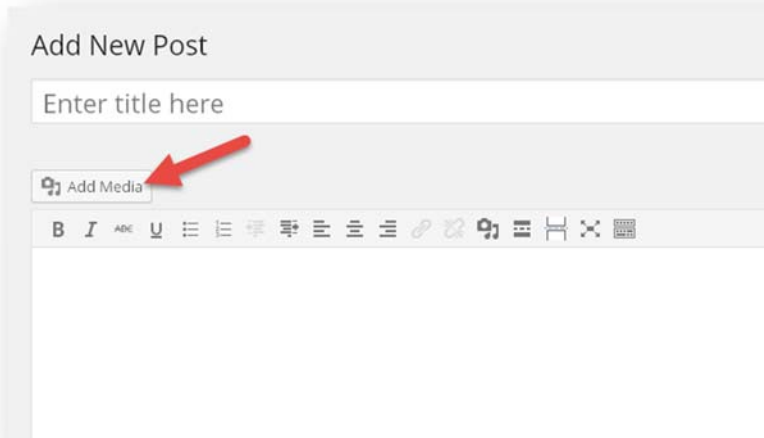
3. Click on **Your dashboard**.



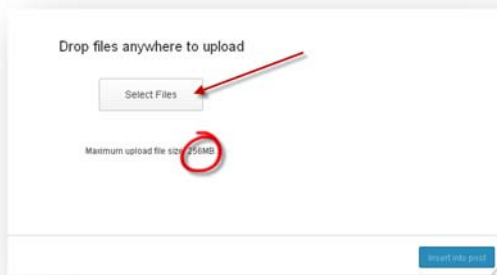
4. You will be taken to your Dashboard, which is the control center for your blog. Click on **Posts**, in the left-hand column. In the drop-down box, click on **Add New**.



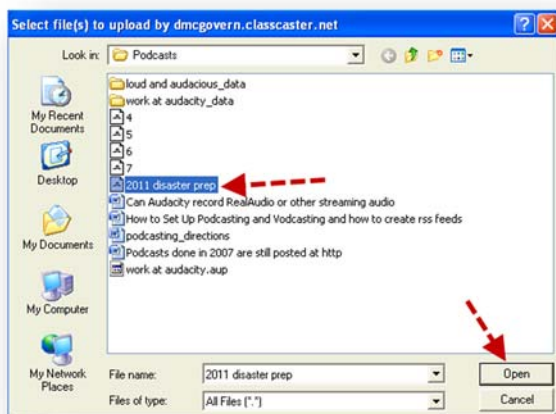
5. On the page that comes up, type a title for your podcast and then click on **Add Media**.



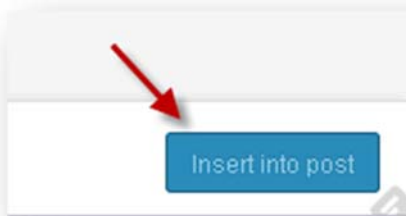
6. Click on **Select Files**. Note that the maximum upload file size is 256 MB.



7. Browse to and select your saved podcast, and click **Open**.







8. The file uploads. Click on **Insert into post**



9. Your podcast file is now a clickable link in your post. Click on the Preview button, in the right-hand column, to make sure it's working properly, then click on **Publish** and you're done!

# My New Post

Permalink: <http://dmcgovern.classcaster.net/2011/09/12/m/>

Upload/Insert    


**B** *I* **ABC** **U**                    Visual HTML

[2011 disaster prep](#) 

**Publish**

Status: **Draft** [Edit](#)

Visibility: **Public** [Edit](#)

 Publish **immediately** [Edit](#)

[Move to Trash](#)

