

**CHARLESTON**  
 SCHOOL OF LAW  
 OFFICE OF THE REGISTRAR

**ALUMNI ENROLLMENT AS A COURSE AUDITOR**  
*(please print)*

NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

**DESIRED COURSE(S):** Enrollment is based on a space available basis.

	YEAR	SEMESTER	COURSE/SECT	COURSE NAME	PROFESSOR	STATUS
e.g.	2013	Fall	630/E	Evidence	Lund	Audit

**REQUIRED COURSE ATTENDANCE**

Regular and punctual class attendance is required of all students in all courses, including audited courses. Attendance sign-in sheets shall be used, and students have the responsibility for ensuring that they sign the attendance sheet. Should you exceed the maximum absences allowed for audited courses, you will be dropped from the course. *Please refer to the Academic Catalog for the relevant attendance policy for the semester in which you are enrolling.*

**FINAL EXAMS AND GRADES**

Upon successful completion of an audited course, a grade of "AU" will be reflected on the official transcript; however, no additional credit hours will be awarded for audited coursework. Please check with the instructor(s) to determine expectations with regards to final exams, class participation, quizzes, tests, etc. *As needed, the final exam schedule will be posted to the law school website prior to the end of the semester.*

**ENROLLMENT CONSENT**

By signature I consent to enrollment in the above course(s) as an auditor. I acknowledge that I have read the course attendance policy and that upon successful completion the course will be reflected on my official transcript, though no additional credit hours will be awarded or noted on my official transcript.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>OFFICE USE ONLY</b>
Date Received: _____ Date Processed: _____ By _____

**NOTE: If you are enrolling in courses to re-take the Bar Exam, please do not complete this form, and instead, contact the Director of Bar Preparation, Brock Collins.**